



# EAST HUNTSPILL PARISH COUNCIL

Clerk to the Parish  
**Bruce Poole**  
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**Minutes of the Parish Council Meeting of East Huntspill Parish Council** that was held in the **Church Hall Church Lane East Huntspill on Monday 18<sup>th</sup> June 2012** commencing at **7.30 pm** when the following business was transacted.

**PRESENT:** Councillors Mrs V Shellard (Chairman) together with Mesdames L Birt K Cooke H Dixon T J Salway Messrs G Boyer F Kidner N Litton R Prowton and the clerk Mr B Poole

In addition there were three members of the public plus District Councillors Andrew Gilling

**87.1 To receive any apologies for non attendance**

Councillor Bob Filmer

**87.2 To receive any declarations of interest**

None

**87.3 To receive and approve the Minutes of the Annual Parish Council Meeting held on Monday 21<sup>st</sup> May 2012**

**Resolved** that the Minutes of the Annual Parish Council held on Monday 21<sup>st</sup> May 2012 that had been duly circulated be taken as read approved as being a correct record and signed as such by the Chairman

**87.4 Past Subject Matters**

**For the purpose of report only**

- |   |          |
|---|----------|
| (1) Matters raised by the public          | 86.22    |
| None                                      |          |
| (2) CiLCA Training – Councillor R Prowton | 86.22.1  |
| Councillor Prowton to report              |          |
| (3) Diamond Jubilee Grant Cheques         | 86.22.2  |
| All issued as requested                   |          |
| (4) Diamond Jubilee Notice Board          | 86.22.4  |
| Duly ordered                              |          |
| (5) Children’s Additional Play Equipment  | 86.27.73 |
| In situ                                   |          |

**87.5 Resolutions**

- (1) **To consider what remedial action should be taken with regards to the Playing Field Cattle Grid.**

Resolved that remedial steps should be taken to remove the Cattle Grid and to fill in the hole with rubble topping it off with concrete – such action to be taken as soon as confirmation is received from the Drainage Board that the said action may be implemented.

**87.6 Finance & Personnel Committee**

- (1) **To receive a verbal report of the Finance & Personnel Committee Meeting that had taken place immediately prior to the Parish Council Meeting.**

The clerk provided the meeting with a verbal report of the Finance & Personnel Meeting that had taken place immediately prior to the Parish Council. The following recommendations from the Finance & Personnel Committee were adopted.

- (1) Budgeting Process

It was agreed that a more robust process would be adopted by the Parish Council when undertaking future preparations of the Council Budget.

- (2) Expenses

The Meeting agreed that it would ensure that the agreeing of expenses was clear and understood.

- (3) Ad Hoc Checks

It was noted that the Internal Auditor would be carrying out some ad hoc checks in the on coming financial year.

- (2) **To approve the following items of expenditure for the past month**

(29)	Community Council	Annual Subscription 2012/13	35.00	
(30)	Staff	Salaries & Expenses – May	1083.68	4.91
(31)	CRM	Web Support – June	29.99	6.00
(32)	BT	Broadband Services – 03/06/12-02/09/12	22.50	8.67
(33)	Crown Stores	BT Broadband	65.23	13.04
(34)	EH Village Hall	Hall Rental – Mar/May	27.00	
(35)	Staples	Stationery	140.33	728.07
(36)	Mr S Letherby	Travel	79.20	
		Materials	50.72	
(37)	MicroshadeVSM	Monthly Hosting Fee – May/Jne	40.00	8.00
(38)	SDC	Playing Field Rental	56.25	
(39)	Parish Mag Printers	EH June Village Magazine	288.00	
(40)	SLCC	CiLCA Application Fee – R Prowton	150.00	

Resolved that the accounts as presented be paid

**87.4 Planning Committee**

- (1) **To receive the Minutes of a Planning Committee Meeting held on the Thursday June 7<sup>th</sup> and to note the decisions thereto:**

Received and decisions noted

**87.5 Open Spaces Committee**

- (1) **To receive reports from the brief holders**

- (a) Children's Playing Field KC

As was noted in the matters for report the additional equipment was now in situ. It was also noted that the RLT2 and RLT3 applications had been submitted

- (b) Footpaths & Bridleways GB

Nothing tangible to report

- (c) Roads & Transports NL

It comprehensive report was given verbally to the meeting setting out the latest developments in this matter. It was also noted that two objections had been lodged with the County Highways.

**87.6 (1) To receive the following Village Reports**

- (a) Village Hall LB

Details of the forthcoming fund raising events was given

- (b) SALC JS

In the circulation pack

SALC

- (c) Councillors

- (i) F Kidner

Indicated that he had been approached by a resident who said he would be willing to give of some of his time voluntarily

- (ii) R Prowton

Informed the meeting that "EH" was a year old and that he was currently dealing with potential advertisers

- (iii) H Dixon

**Resolved that Councillor Dixon should be the Parish representative in respect to Hinkley Point C Connection Project**

- (d) District Councillors AG

- (e) County Councillor MH

- (f) Village Beat Officer SD

Nothing tangible to report

- (g) East Huntspill School HD

It was noted that Councillor Dixon had volunteered to take up one the school governorships that were currently vacant (5) if selected. For the time being it was agreed that she should be the Parish Councils Contact Person.

- (h) East Huntspill Pre-School LB

It was noted that numbers were growing

- (i) East Huntspill Pavilion Project LB

The subject of the Church Hall Committee and their disquiet was raised regarding the recent installation of the Screen. It was agreed that Councillors Salway and Boyer should go and discuss the problems with that committee.

(j) Chairman VS

The Chairman gave notice that it was her intention to bring a resolution to the Council that the Council's Standing Orders be amended so that a Chairman undertakes the role for a maximum of three consecutive years subject of course to the election rules.

(k) Parish Clerk

**87.7 To receive and consider the following correspondence and e-mails**

(1)	Community Council	Annual Subscription 2012/13 reminder	C
(2)	SDC	East Huntspill FISA Planning Permission	BP
(3)	Huntspill News	June 2012	C
(4)	All Saints PCC	Requesting a letter of support	BP
(5)	National Grid	Hinkley Point C Connection Project	C
(6)	ICO	Renewal & Change of Address	BP
(7)	Co-operative Bank	Bank Statement – May 2012	BP
(8)	Planning Inspectorate	Hinkley Point C – Development Consent Order	C
(9)	Mt T Mander	East Huntspill Children's Play Area	BP
(10)	EH Village Hall Trust	Letter of Thanks	C
(11)	SPFA	"Fields of the Jubilee Year" Competition	KC
(12)	Black Bull Engineering	Estimate – Cattle Grid – New Road Playing Area	BP
(13)	SCC	Civil Parking Enforcement Update	C
(14)	Sage UK Ltd	Membership Cover Renewal certificate	BP

**Additional items for information received after the circulation of the Agenda**

(15)	Planning Inspectorate	Procedural Decisions – Hinkley Point C	C
(16)	PCC Secretary	Land Boundary – Notice Board Area	BP
(17)	National Grid	Hinkley Point C Connection Project	C

**87.8 Other Business referred to the Clerk**

None

**87.12 Date of next Meeting – Monday 16<sup>th</sup> July 2012**