



# EAST HUNTSPILL PARISH COUNCIL

Clerk to the Parish  
**Mrs Jane Moreton**

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## Minutes of the meeting 12<sup>th</sup> April 2016

**Parish Council Meeting of East Huntspill Parish Council** held in the **Church Hall Church Lane, East Huntspill** on **Tuesday 12<sup>th</sup> April 2016** commencing at **7pm** when the following business was transacted:

**Present** Councillor G Boyer (chairman) together with Councillors E Birt, S Croll, H Dixon, N Litton, F Kidner, M Williams and C Wright together with the Parish Clerk Jane Moreton

There were 5 members of the public and no-one registered to speak.

|         |  |                |
|---------|--|----------------|
| 127.1   | To receive any apologies for non attendance<br><b>Cllr M Healey, Cllr Filmer and Cllr Gilling due to a clash of meetings</b>   |                |
| 127.2   | To receive any declarations of interest - <b>None</b>  |                |
| 127.3   | To receive and approve the minutes of the Parish Council held on Tuesday 8 <sup>th</sup> March 2016<br><b>Resolved;</b> that the <b>Minutes of the Parish Council Meeting held on Tuesday 8<sup>th</sup> March</b> <u>which had been circulated are approved as being a correct record and signed as such by the chairman.</u><br><br><b>Proposed Cllr Wright 2<sup>nd</sup> Cllr Litton</b>                                       |                |
| 127.4   | Items from previous agendas<br><b>1. Traffic issues Cote, Watchfield Corner, junction Church Road/Withy Road. Police are aware of issues and the SID will be in place at the end of the month</b><br><b>2. Provision of Allotments Nothing to update, keep looking for land that might be suitable</b><br><b>3. Play Equipment Health and Wellbeing Grant Grants both received and equipment installed on 8<sup>th</sup> April</b> | NL<br>GB<br>LB |
| 127.9.1 | Resolution.<br>(This was taken out of sequence)<br>Mrs Fiona Wall was asked to join the Parish Council.<br>She read her declaration and submitted her register of interests.<br><b>It was resolved that Mrs Fiona Wall will be a member of East Huntspill Parish Council.</b>  |                |

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|--|--|----------------------------------|
| 127.5  | <b>Update on affordable housing – Nothing as yet</b>   |                                  |
| 127.6  | To receive following reports<br>a) County Councillor None available<br>b) District Councillors- None available<br>c) Beat Office- None available<br>d)Village Ranger- None available<br>e)SALC/NALC- Course for new councillors 11.5   | MH<br>RF AG<br>SD<br>IH<br>Clerk |
| <b>127.7 (1) Planning matters – Applications</b> |  |                                  |
| 25.15.0030                                       | Land South of Withy Road erection of agricultural building TA9 3PN<br><b>No Observations</b>   | <b>FK</b>                        |
| 25.16.0005                                       | Land at South View, Catherine Street. Erection of a timber lodge for ancillary accommodation and occasional holiday use.<br>Meeting temporarily suspended as the Applicant spoke to the application.<br><b>Members were generally supportive of the application with comments made regarding the size and the visibility splay. The building should not be able to be sold as a separate unit . All agreed</b> | <b>CW</b>                        |
| <b>127.7 (2) Decisions - Any updates</b>         |  |                                  |
| 25.16.0003                                       | Newstead Farm Withy Road Ditch maintenance<br>This is likely to be a future application for full planning permission as it is within 25 metres of the highway.   | <b>Refused</b>                   |
| <b>ONGOING</b>                                   | HUNTSPILL ENERGY PARK<br>Nothing to report   | <b>GB</b>                        |
| <b>Appeals</b>                                   |  |                                  |
| 25.15.18   | Agricultural Building proposed change to dwelling and associated operational development Land to West of Model Farm Withy Road. TA9 3NW  | <b>FK ongoing</b>                |
| <b>127.8</b>                                     |  |                                  |
|  | Planning training feedback<br>Cllr Birt considered this a worthwhile course and will use the knowledge gained when considering future larger applications  | <b>EB</b>                        |
| <b>RESOLUTIONS</b>                               |  |                                  |
| <b>127.9 2</b>                                   | <b>It was resolved that</b> - following The Award Scheme Criteria being read out and agreed that Cllr Dixon will work with the Clerk to update the criteria required to meet the requirements for submission   |                                  |
| <b>127.9.3</b>                                   | Review of staff salaries – Resolved that there are no alterations at this time   |                                  |
| <b>127.9.4</b>                                   | Provision of payroll<br><b>It was resolved</b> after discussion that the payroll will be   |                                  |

|  |  |  |         |                     |         |                 |        |               |        |                                     |        |                 |          |  |  |                      |                |  |
|--|--|--|---------|---------------------|---------|-----------------|--------|---------------|--------|-------------------------------------|--------|-----------------|----------|--|--|----------------------|----------------|--|
|  | outsourced to SDC – this will reduce both costs and clerk time with payments paid directly into the bank. The wages will be deducted from our precept.   |  |         |                     |         |                 |        |               |        |                                     |        |                 |          |  |  |                      |                |  |
| 127.10.1                                     | Dog Bin Withy Road This is following a request that the dog bin should be moved closer to the road. After discussion it was agreed that we should keep the grass shorter in front of the bin but we cannot move it as it is the highways requirement   |  |         |                     |         |                 |        |               |        |                                     |        |                 |          |  |  |                      |                |  |
| 127.10.2                                     | Villagers Welcome pack- This was discussed and it was agreed that with the newsletter being distributed quarterly that some of the information could be put into that.   |  |         |                     |         |                 |        |               |        |                                     |        |                 |          |  |  |                      |                |  |
| <b>Councillor Croll left the meeting</b>     |  |  |         |                     |         |                 |        |               |        |                                     |        |                 |          |  |  |                      |                |  |
| 127.11                                       | <p>To receive the following brief holders reports</p> <ol style="list-style-type: none"> <li>1. Playing fields /open spaces New Equipment and now looking to make sure that pathways are made good</li> <li>2. Footpaths and Bridleways A blocked gate on the pathway from Withy Road to secret world - GB will look into this.</li> <li>3. Roads and Transport The HGVs travelling at speed are being reported weekly. Mark Causeway is likely to be closed until August . The scaffolding at the Brue Bridge need to find out why.</li> <li>4. Communications group – Newsletters have now been distributed</li> <li>5. East Huntspill school/pre-school - None</li> <li>6. East Huntspill Pavilion Group Nearly finished. There will still need to be some external updates. Meeting on 16<sup>th</sup> at 7.</li> <li>7. Village Hall</li> <li>8. Councillors<br/>CW The drains at BB have been cleared.<br/>NL Watchfield corner litter and concerns have been raised regarding the alterations taking place at Baytree Farm and the static caravan that is the field.<br/>FK concern about the burning of rubbish in Ashlea Park.</li> <li>9. Chairman- Concerns raised at Orchard Close over a rear access being created between Mead Close and MC and also the Dustbin area.</li> <li>10. Clerk (clerk’s report circulated)</li> </ol> | <p>LB<br/>GB<br/>NL</p> <p>Clerk</p> <p>SC,HD,CW,,LB<br/>SC<br/>SC<br/>LB</p> <p>Clerk</p> |         |                     |         |                 |        |               |        |                                     |        |                 |          |  |  |                      |                |  |
| 127.12.1                                     | <p><b>FINANCE AND PERSONNEL</b></p> <p>To approve the following payments</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td>Jimas payment 8.3.16</td> <td style="text-align: right;">£362.00</td> </tr> <tr> <td>1 Salaries and PAYE</td> <td style="text-align: right;">£860.30</td> </tr> <tr> <td>Office expenses</td> <td style="text-align: right;">£81.33</td> </tr> <tr> <td>2. Microshade</td> <td style="text-align: right;">£54.30</td> </tr> <tr> <td>3. Sedgemoor DC Rent playing fields</td> <td style="text-align: right;">£56-20</td> </tr> <tr> <td>4. Mant Leisure</td> <td style="text-align: right;">£3600.00</td> </tr> <tr> <td>Any invoices received after agenda published</td> <td></td> </tr> <tr> <td><b>5. Microshade</b></td> <td style="text-align: right;"><b>£162.90</b></td> </tr> </table>  | Jimas payment 8.3.16   | £362.00 | 1 Salaries and PAYE | £860.30 | Office expenses | £81.33 | 2. Microshade | £54.30 | 3. Sedgemoor DC Rent playing fields | £56-20 | 4. Mant Leisure | £3600.00 | Any invoices received after agenda published |  | <b>5. Microshade</b> | <b>£162.90</b> |  |
| Jimas payment 8.3.16                         | £362.00  |  |         |                     |         |                 |        |               |        |                                     |        |                 |          |  |  |                      |                |  |
| 1 Salaries and PAYE                          | £860.30  |  |         |                     |         |                 |        |               |        |                                     |        |                 |          |  |  |                      |                |  |
| Office expenses                              | £81.33   |  |         |                     |         |                 |        |               |        |                                     |        |                 |          |  |  |                      |                |  |
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|                               | Proposed Cllr Kidner   | 2 <sup>nd</sup> Cllr Wright |       |
|-------------------------------|--|-----------------------------|-------|
| 127.12.2                      | END OF YEAR ACCOUNTS<br>Reconciliation with the statement was signed – Cllr Kidner Statements and the Precept outcome were circulated.<br>External Auditor will be asked to do our audit.  |                             | Clerk |
| 127.13 a.                     | Correspondence or e mails<br>Letter From Mr Hampson – use this to highlight issue at the APM and in the newsletter.<br>Notice of Election Thursday 5 <sup>th</sup> May Police Commissioner |                             | Clerk |
| 127.13.b                      | Notice of any future Meetings /Training<br>Coastal Cluster on 1.6.16   |                             | Clerk |
| 127.13.c                      | Any items received after the agenda published - none   |                             | Clerk |
| 127.14                        | Date of next meeting APM Tuesday 26 <sup>h</sup> April 2017 at 7pm<br>Doors open from 6-30   |                             | Clerk |
| <b>Meeting closed 8-45 pm</b> |  |                             |       |