

EAST HUNTSPILL PARISH COUNCIL

www.easthuntspillparishcouncil.gov.uk

Clerk to the Parish

Bruce Poole

BA (Hons); Fellow ILCM CMC

Rooftops 10 South Street Burnham-on-Sea Somerset TA8 2EE

Tel: 07887802922 E-Mail: bruce.poole2@btopenworld.com

Office Hours 10.00 am – 1.00 pm Mondays to Fridays

Minutes of a Parish Council Meeting of East Huntspill Parish Council that was held in the **Church Hall Church Lane East Huntspill** on **Monday 19th September 2011** commencing at **7.30 pm** when the following business was transacted.

Prior to the meeting commencing Councillor Heather Dixon made and signed her Statutory Declaration of Office

PRESENT: Councillors Mrs T J Salway (Chairman) Mesdames L Birt K Cooke H Dixon V Shellard together Messrs G Boyer N Litton F Kidner and R Prowton

District Councillor Bob Filmer was also in attendance

79.1 To receive any apologies for non attendance

District Councillor A Gilling and the Clerk Mr B Poole

79.2 To receive any declarations of interest

Ref	Councillor	Type	Relationship
79.7	Mr Bob Filmer	Personal	Planning
79.9.1	Mrs T J Salway	Personal	Trustee Village Hall
79	Mrs K Cooke	Personal	

79.3 To receive and approve the Minutes of the Annual Meeting of the Parish Council held on Monday 18th July 2011

Resolved that the Minutes of the Parish Council held on Monday 18th July 2011 that had been duly circulated be taken as read approved as being a correct record and signed as such by the Chairman

79.4 Past Subject Matters

For the purpose of report only

- (1) Matters raised by members of the public at the previous council meeting

None

- (2) Weight Restrictions

Councillor Nigel Litton provided a verbal progress report

(3) Village Web Site

Councillor Heather Dixon reported that the site was ready to be launched but she was still waiting to be advised officially that the Government Web Site Address had been approved.

(4) Computer Equipment

Councillor Rob Prowton reported that he had updated the computer in the Hall

(5) Chairman's Collarette

Matter held over due to the absence of the parish clerk

(6) Village Ranger

Councillor Valerie Shellard advised the meeting that an interview had taken place and a person agreed upon. Full details would be given once satisfactory references had been received.

(7) Additional Village Play Equipment

Councillor Kathryn Cooke to provide an update – See 79.6.2

(8) Village Projector/Computer Policy

Matter held over due to the absence of the parish clerk

(9) Co-option Documentation – Mrs Heather Dixon

Please see commencement of the meeting

(10) Postal Address – Chestnut Close

(11) Crown Stores Printer & Ink

Both subject matters undertaken and as a consequence now concluded

(12) Notice Boards

Not discussed

79.5 To approve the following items of expenditure for past month

(26)*	Mr B Poole	Salary & Expenses	633.95	
(27)*	SLCC Somerset	Branch Meeting	40.00	
(28)*	Moore Stephens	Annual Audit Fee	547.50	109.50
(29)*	Mrs V Shellard	Travel Expenses	13.05	
(30)*	Playsafety Ltd	RoSPA Play Area Report	75.00	15.00
(31)*	SDC	Parish Council Election Costs	90.00	
(32)*	Staples	Printer & Ink	66.64	13.33
(33)	Staples	Stationery	47.03	9.41
(34)	Jimas	Village Newsletter Printing	504.00	
(35)	Mr B Poole	Salary & Expenses – August	637.26	
(36)	EH Village Hall	Hall Hire x 3	27.00	
(37)	Crown Stores	Internet Services	74.72	
(38)	Mr B Poole	Broadband Services	21.50	4.30
(39)	Mrs L Birt	Councillor Expenses	67.85	
(40)	Staples	Ink Cartridges – Crown Stores	16.65	3.33

Resolved that the accounts marked with an asterisk be approved retrospectively as they had been dealt with by way of delegated powers and the remaining not marked as presented be paid.

79.6 Resolutions

(1) To receive the Playsafety Ltd RoSPA Play Area Inspection Report 2011 and:

Resolved to note its recommendations and to action the recommended remedial work

- (2) To accept Monster Play quotation No QAK 1464 in respect to additional play equipment

Resolved to accept Monster Play quotation No QAK 1464 in respect to additional play equipment.

- (3) To receive and consider the Parish Clerk Exit Strategy and to note its potential financial impact

Received

- (4) To note the receipt of a letter from Acorus Rural Property Services regarding the proposed expansion of the poultry unit at Newbridge Farm

Noted

- (5) To consider whether to respond or not to the Local Government Boundary Commission's Electoral Review for Somerset Consultation which closes on the 14th November 2011.

Resolved that the Parish Clerk should submit an appropriate response by objecting to the proposals

79.7 Planning

- (1) To receive an update on the following outstanding applications

52/10/00018 – Council Date 31/12/10

A wind energy development comprising four wind turbines each with a maximum overall height of up to 120 m together with access tracks hard standing areas information board electricity sub station temporary construction compound and amended vehicular access Land to the south of Poplar Farm Puriton Road West Huntspill

54/11/00004 – Council Date

Erection of five turbine wind farm
Land at Withy Farm Withy Road East Huntspill

54/11/00004 – Council Date 24/06/11

Erection of five turbine wind farm AS AMENDED BY RADAR STUDY RECEIVED ON 23/05/11. Amended by Ecological Survey Date received 31/05/2011
Land at Withy Farm Withy Road East Huntspill

25/11/00009 – Approved 02/09/11

Erection of agricultural building and formation of arena
Land to the north west of King's Farm Withy Road

- (2) To consider and respond to the following planning applications

25/11/00010 – Council Date 22/08/11

Erection of a rear extension and loft conversion
Spring Haven Watchfield

VS

The Parish Council recommended approval

25/11/00011 – Council Date

Erection of ground floor extension to rear elevation
5 Nut Tree Close East Huntspill

HD

The Parish Council recommended approval

25/11/00012 – Council Date 28/08/11

Installation of PV Solar Panels to roof
Jo Bird and Co Ltd Factory Lane Basonbridge

VS

The Parish Council recommended approval

25/11/00013 – Council Date 26/08/11 **RP**
Change of use of land from agricultural to part garden area
On land to the rear of Roselea and Tamarisk Withy Road East Huntspill

The Parish Council recommended approval

25/11/00014 – Council Date 26/08/11 **RP**
Change of use of land from agricultural to part garden area
On land to the rear of Sunnyside Withy Road East Huntspill

The Parish Council recommended approval

25/11/00015 – Council Date 01/09/11 **RP**
Erection of two storey extension to east elevation
Westhill Farm New Road East Huntspill

The Parish Council recommended refusal

25/11/00016 – Council Date 11/09/11 **RP**
Formation of agricultural access
OS Field No 1583 Withy Road East Huntspill

The Parish resolved to approve this application on the grounds that the existing gateway be removed and sealed up.

The Chairman suspended Standing Orders

in order to allow Mr Martin Bell to address the meeting regarding the size of the Car Park which was in his opinion an adequate size. It was agreed that in view of the received letter objecting on this particular issue several councillors would visit when the field was in use to check whether or not the Car Park was adequate to take the volume of visiting cars.

The Chairman re-instated Standing Orders

25/11/00017 – Council Date 17/09/11 **RP**
Erection of sports pavilion
East Huntspill Playing Field New Road East Huntspill

The Parish Council recommended approval this application subject a clause being agreed the colour of the render be of a pale cream to blend in with existing near by houses.

25/11/00018 – Council Date 06/10/11 **RP**
Erection of five poultry buildings and feed bins to replace existing (to be demolished)
Newbridge Farm New Road East Huntspill

25/11/00019 – Council date 23/09/11 **LB**
Retention of vehicle repair ramp
Land to the rear of 36 Church Road East Huntspill

The Parish Council decided to approve this application. It was agreed Mr Cooke vehicle repair business would suffer with out this equipment and we as a Parish Council feel we need to support the industry we have in the village.

25/11/00021 – Council Date 07/10/11 **FK**
Change of use of land to be included within existing touring caravan site
Land to the North of Westhill Farm Catherine Street East Huntspill

The Parish Council recommended refusal for the same reasons that it had done for previous applications.

(3) Enforcement

E25/00100
Land to the north of Smithy Farm Church Road East Huntspill
Change of use of land for car park sales office and site office portacabins

79.8 Open Spaces – To receive reports from the following brief holders

- | | | |
|-----|--|----|
| (1) | Playing Field

See 79.6.2 | KC |
| (2) | Footpaths & Bridleways | GB |
| | (1) To note the Public Path Diversion Order 2011 – Reference BW13/23 (in part) | |
| | (2) To note the Somerset County Council (no 6) Modification Order 2011 BW13/13 | |
| (3) | Roads & Transport | NL |

79.9 To receive the following Village Reports

- | | | |
|------|---|----|
| (1) | Village Hall

Councillors Prowton & Dixon reported on their attendance at the Village Hall Meeting | RP |
| (2) | SALC

Nothing to report other than that which is contained within the circulation pack | BP |
| (3) | Councillors

It was noted that the RTL3 Application was almost complete. That Councillors Birt & Cooke would be attending the next Cluster Group Meeting. | |
| (4) | Village News Letter and Web Site | |
| (5) | District Councillors | |
| (6) | County Councillor | |
| (7) | Village Beat Officer | |
| (8) | East Huntspill Pavilion Project

Nothing tangible to report | LB |
| (9) | East Huntspill School | VS |
| (10) | Chairman | JS |
| (11) | Parish Clerk | |

79.10 To receive and consider the following correspondence and e-mails

- | | | | |
|-------|----------------------|--|----|
| (1)* | Ordnance Survey | Public Sector Mapping Agreement (PSMA) | BP |
| (2)* | NALC | DISExtra Issue 763 15/07/11 | C |
| (3)* | Moore Stephens | External Auditor Report and Fee Account | BP |
| (4)* | Playsafety Ltd | RoSPA Play Area Safety Inspection Report | C |
| (5)* | Unity Trust Bank | New Customer Information Pack | C |
| (6)* | NALC | DISExtra Issue 764 29/07/11 | C |
| (7)* | Community Council | Somerset – “Thatch” Summer 2011 | C |
| (8)* | Microshade VSM | Information Pack | BP |
| (9)* | Somerset West | Care & repair Ltd | C |
| (10)* | EH Sports Pavilion | Letter from Mr Stenning | C |
| (11)* | Accounting Solutions | Details – Financial Director Alpha Software | BP |
| (12)* | Lord Lieutenancy | Details – Queen’s Diamond Jubilee | C |
| (13)* | RHS | RHS Britain in Bloom | C |
| (14) | NALC | DISExtra Issue 765 12/08/11 | C |
| (15) | Avon & Somerset | Police – Policing Plan 2011-2014 | C |
| | | Police – Community Policing Awards | C |
| | | Police – Newsletter July 2011 – Issue 05 | C |
| (16) | CAB | Seeking Grant Funding | C |
| (17) | Mrs S Puddy | East Huntspill Pre-School | C |
| (18) | SDC | Public Path Diversion Order – Footpath BW13/23 (in part) | BP |
| (19) | SCC | (No 6) Modification Order – Footpath BW13/13 | BP |
| (20) | SPFA | “The Playing Field” – Summer Flyer 2011 | C |
| (21) | Acorus | Letter – Proposed Expansion of the Poultry Unit at Newbridge | |

		Farm	BP
(22)	Ordnance Survey	PSMA Membership Confirmation	BP
(23)	SDC	LDF Newsupdate – August 2011	C
(24)	Community Council	Somerset – Annual General Meeting 20/09/11	C
		Annual Review 2010-2011 & Looking Ahead 2011-2012	C
(25)	SALC	Annual report & Accounts 2010-2011	C
		Annual General Meeting Notice & Accounts 24/09/11	C
		Area Meeting Minutes & Agenda	C
(26)	Local Government	Boundary Commission – Electoral Review of Somerset	C
(27)	NALC	DISExtra Issue 766 26/08/11	C
(28)	Huntspill News	September 2011	C
(29)	Clerks & Councils	Direct – September 2011 Issue 77	C
(30)	Microshade VSM	Quotation for Managed IT Services	C
(31)	SLCC	The Clerk – Vol 43 No 5 September 2011	C
(32)	I Liddell-Grainger MP	Meeting – Hinkley Point C	C
(33)	NALC	DISExtra Issue 767 09/09/11	C

Additional items for information received after the circulation of the Agenda

(34)	SDC	Policy RLT3 Application	C
(35)	Mr & Mrs Moth	Sports Pavilion and existing Car Park	BP
(36)	Boundary	Commission for England – 2013 Review Explained	C

79.11 Other Business referred to the Clerk

- (1) To note the posting of the Conclusion of Audit Notice - **NOTED**

79.12 Date of next Meeting – Parish Council Meeting 17th October 2011