



# EAST HUNTSPILL PARISH COUNCIL

Clerk to the Parish  
**Bruce Poole**  
BA (Hons); Fellow ILCM MMC

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Members of the public and press are entitled to be at the following meeting Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the beginning of the meeting providing that prior notice has been given to the Parish Clerk by 12 noon on the Friday prior to the meeting

## **Monday 11<sup>th</sup> June 2012**

To: The Committee Chairman Mr F Kidner and all members of East Huntspill Parish Council Finance & Personnel Committee namely Mesdames J Salway and V Shellard (Ex-Officio) L Birt & R Prowton

Ladies & Gentlemen:

You are summoned to the next **Finance and Personnel Committee Meeting of East Huntspill Parish Council** to be held in the **Church Hall Church Lane East Huntspill** on **Monday 18 June 2012** commencing at **6.30 pm** when the following business will be transacted.

Yours faithfully

**Bruce Poole**  
Parish Clerk

**“Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race gender age sexual orientation marital status and any disability) Crime & Disorder Health & Safety and Human Rights”**

## AGENDA

- F&PC 3.1** To receive any apologies for non attendance
- F&PC 3.2** To receive any declarations of interest
- F&PC 3.3** To receive the approved Minutes of the Finance & Personnel Committee Meeting held on Monday 19<sup>th</sup> March 2012.
- F&PC 3.4** Past Subject Matters
- For the purpose of report only
- (1) Matters raised by members of the public at the previous council meeting BP
- (2) Gratuity Arrangements BP F&PC2.5
- (3) Staff Appraisals BP F&PC1.8
- F&PC 3.5** To consider the Internal Auditor's 2012 Report and to recommend to the full Council any appropriate actions to be taken therefrom
- F&PC 3.7** Other Business referred to the Clerk
- F&PC 3.8** Date of next Meeting –