

EAST HUNTSPILL PARISH COUNCIL

www.easthuntspillparishcouncil.gov.uk

Clerk to the Parish

Bruce Poole

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Office Hours 10.00 am – 1.00 pm Mondays to Fridays

Prior to the meeting commencing Chairman Mrs Jenny Salway introduced to those present Mrs Eileen Zoers of the Community Council for Somerset. Mrs Zoers spoke at some length on the various aspects and responsibilities of Trusteeship on the conclusion of which she answered a large number of questions from those present. She was warmly thanked for a very interesting and thought provoking presentation. She then departed from the meeting.

Minutes of a Meeting of East Huntspill Parish Council that took place in **All Saints Church Church Road East Huntspill** on **Monday 16th January 2012** which commenced at **7.30 pm** when the following business was transacted.

The Chairman asked those present to observe a moment of silence in memory of Ray Puddy a past Parish Councillor who had died the previous week.

PRESENT Councillor Mrs T J Salway (Chairman) Mesdames L Birt K Cooke H Dixon V Shellard (Vice Chairman) together with Messrs G Boyer F Kidner N Litton R Prowton and the Parish Clerk Mr B Poole.

In addition there were five members of the public present together with District Councillor Mr Bob Filmer and County Councillor Mark Healey.

83.1 To receive any apologies for non attendance

District Councillor Andrew Gilling

83.2 To receive any declarations of interest

None

83.3 To receive the Minutes of the Parish Council Meeting held on Monday 19th December 2011

Resolved that the Minutes of the Parish Council Meeting held on Monday 19th December 2011 as previously circulated be taken as read approved as being a correct record and signed as such by the Chairman

83.4 Past Subject Matters

For the purpose of report only

- | | | | |
|-----|---|----|--------|
| (1) | Matters raised by members of the public at the previous council meeting | BP | |
| | None | | |
| (2) | Weight Restrictions | NL | 82.4.2 |
| | Councillor Nigel Litton to provide an update | | |
| (3) | Chairman's Collarette | BP | 82.4.3 |
| | It was noted that the clerk was progressing this subject matter | | |
| (4) | Additional Play Equipment | KC | 81.4.4 |
| | The Clerk confirmed that the submission has been submitted to SDC | | |

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|-----|--|----|---------|
| (5) | Internal Auditor Quotation | BP | 82.5.1 |
| | Mrs K Nobes has been so advised | | |
| (6) | Custodial Trusteeship – Village Hall & Pavilion | BP | 82.4.7 |
| | Our Pre-Meeting Speaker Mrs E Zoers explained all the necessary criteria | | |
| (7) | Security Lights | HD | 81.11.2 |
| | The matter is currently being pursued by Councillor Gordon Boyer | | |

83.5

Resolutions

- | | | |
|-----|--|-----------|
| (1) | To resolve to approve a Budget for the Financial Year 2012/13 | BP |
| | <u>Resolved that the Budget as presented by the Clerk in the sum of £28,350.00 be accepted</u> | |
| (2) | To set a Precept for the Financial Year 2012/13 | BP |
| | <u>Resolved that the Precept for the Financial Year 2012/13 be set at £28,000 which reflected and increase on the previous year of £3,000</u> | |
| (3) | To consider and resolve to approve the Meeting Schedule for 2012 | BP |
| | <u>Resolved that the Meeting Schedule for 2012 tabled by the Clerk be accepted</u> | |
| (4) | To formally present Prizes to the winners of the 2011 Best Decorated House | RP |
| | <u>Resolved that the Chairman should formally proceed to take that action</u> | |
| | The winners were announced as being 1 st Mrs & Mrs Moxey 2 Mead Close Mrs & Mrs Puddy 20 Mead Close Mr & Mrs Bird 20 Cornmoor Crescent and Mr & Mrs Norton 12 Willow Close. The Chairman then presented Certificates to Mrs Puddy & Mrs Bird. | |
| (5) | To formally agree to accept “The Hun” as the Parish Council’s official Logo | HD |
| | <u>Resolved that “The Hun” be henceforth the official logo for the East Huntspill Parish Council</u> | |

83.6

Finance & Personnel Committee

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|-----|--|--|---------|
| (1) | To receive the Draft Minutes of a Finance & Personnel Committee Meeting held on Monday 19th December 2011 (Committee to Approve) and to note the decisions thereon | | |
| | <u>Received and decisions noted</u> | | |
| | (a) To formally adopt the Terms of Reference | | |
| | <u>Terms of Reference were formally adopted</u> | | |
| (2) | To approve the following items of expenditure for the past month | | |
| | (71) Staff | Salaries & Expenses – December 2011 | 1098.07 |
| | (72) Staples | Copying Charges – Planning Application | 7.65 |
| | (73) SLCC | Annual Subscription – 2012 | 81.00 |
| | (74) B Poole | Councillor Expenses | 57.05 |
| | (75) Microshade | IT Installation & Support | 140.00 |
| | (76) SDC | Planning Application Fees | 167.50 |
| | | | 28.00 |
| | <u>Resolved that the Accounts as presented be paid.</u> | | |

83.7

Planning Committee

- (1) To receive the Draft Minutes of the Planning Committee held on (Committee to Approve) and to note the decisions thereon

None

83.8

Open Spaces Committee

- (1) To received the Draft Minutes if any

None

- (2) To receive reports from the following brief holders

- (1) Playing Field

Nothing to report other than that which had been reported elsewhere

- (2) Footpaths & Bridleways

Councillor Boyer confirmed that he been given that evening a copy of a Diversion Footpath Order which he would report on more fully at a subsequent Meeting.

- (3) Roads & Transport

It was noted that the Parish Council was now waiting upon SCC for progress

- (4) General

Nothing

83.9

To receive the following Village Reports

- (1) Village Hall

Nothing

- (2) SALC

BP

In the circulation Pack

- (3) District Councillors

BF/AG

- (4) County Councillor

MH

An update of the current budgeting process was provided

- (5) Village Beat Officer

SD

Nothing

- (6) East Huntspill Pavilion Project

I was announced that the project was gaining momentum within the village.

- (7) East Huntspill School

VS

Nothing tangible to report

- (8) Chairman

JS

She referred to the number of signs that had popped up in the village this past two weeks.

The Clerk was asked to investigate.

- (9) The Parish Clerk

BP

Reported on the fact the Computer had been acquired and that some of the agreed new computer programmes had already been installed,

83.10**To receive and consider the following correspondence and e-mails**

(1)	NHS Somerset	Somerset Joint Strategic Needs Assessment 2011	C
(2)	SDC	Planning Application Meeting 54/11/00004 – 13/02/12	C
		Planning Application Meeting 52/10/00018 – 16/02/12	C
(3)	I Liddell-Grainger	Letter to Secretary of State for Transport	C
(4)	Police	2012-13 Budget Consultation Survey	JS
(5)	E-Mail	Marco Boi – Play Innovation	BP
(6)	SALC	Advice Note – Gratuities	C
(7)	Village Hall	Letter from Mrs M Puddy Chairman	BP
(8)	Clerks & Council	Direct – January 2012 Issue 79	C
(9)	Somerset Sight	Grant Seeking Letter	BP
(10)	Coastal Cluster	Minutes & Agenda – 18/01/11	C
(11)	Police	Sector End of Year Report 2011	C
(12)	SLCC	SW Regional Conference (Plymouth) details	C
(13)	Microshade	Hosting Services Agreement	BP

Additional items for information received after the circulation of the Agenda

(14)	SDC	Footpath BW 13/23 – Public Path Diversion Order	BP
(15)	Art Group	Grant Funding Application	BP
(16)	Gardening Club	Grant Funding Application	BP
(17)	C J Clark Ltd	Trusts Details	C
(18)	EH WI	Grant Funding Application	BP
(19)	SALC	Standards for England	C
(20)	NALC	DIS <i>Extra</i> Issue 775 13/01/12	C
(21)	RoSPA	Playground Inspections 2012	C

83.11**Other Business referred to the Clerk**

It was reported on the Village Facebook that someone had been spotted exercising a dog on the Playing Field such action was strongly deprecated by the meeting especially as there had been a spate fouling of late in the play area.

83.12**Date of next Meeting – Parish Council Meeting 20th February 2012 – Planning Committee**